

**SCHOOL DISTRICT OF MANAWA  
POLICY & HUMAN RESOURCES COMMITTEE MEETING  
AGENDA**

**Google Meet joining information**

Video call link: <https://meet.google.com/wzg-xxpm-kkx>

Or dial: (US) +1 413-308-2254 PIN: 463 010 437#

**Date: April 10, 2023**

**Time: 5:00 p.m.**

**Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)**

**Board Committee Members: Reiersen (C), Riske, and Krueger**

**In Attendance:**

**Timer:** \_\_\_\_\_ **Recorder:** \_\_\_\_\_

1. Consider endorsement of Changes to the Current PTO Language in the Support Staff and Professional Educator Handbook as Presented (Information / Action)
2. Discuss and Consider Endorsement of Job Descriptions For: GUIDANCE CLERICAL SUPPORT/ATHLETIC & ACTIVITIES CLERICAL SUPPORT & DISTRICT HEALTH OFFICE SUPPORT SERVICES/CLERICAL PARAPROFESSIONAL as Presented (Information / Action)
3. Review and Consider Endorsement of Proposed Changes to Policy 5460 - Graduation Requirements as Presented (Information / Action)
4. Discuss Access of the Board Clerk and President to Meeting Written Notification Process as Presented and Email Groups/Lists - to be in Compliance with PO0164.2 (Information / Action)
5. Discuss Maintenance Coordinator Position and Food Service Manager Assignment Options - Will be added to Staff and Program Changes as Needed (Information / Action)
6. Discuss Orientation and On-Boarding Process (Information / Action)
7. Discuss Potential SRO Job Description as Presented (Information)
8. Set meeting with St. Paul's school for potential SRO expectations (Action)
9. Set meeting date for NEOLA review of the next update (Action)
10. Discuss what would need to be put in place to have a Daycare area within the District buildings (Informational)
11. Define list of Board Member responsibilities that have been assigned to staff, i.e.; receipt of notices, issuing of notices, contract issuance, etc. - Needed to ensure coverage of responsibilities going into the 2023-24 school year. (Information)
12. Consider Endorsement of NEOLA Administrative Guideline Technical Changes as Presented (Information / Action)
13. Set Next Meeting Date \_\_\_\_\_
14. Next Meeting Items:
  - a. Consider Adding Policy Regarding Artificial Intelligence
  - b. Other
15. Adjourn